

Resident Services Newsletter

FEBRUARY 2018



EMPATHY FOR OTHERS:

1. Listen
2. Withhold Judgment
3. Offer help
4. Treat people as being important
5. Open up to others.
6. Care!

Be prepared!

INSPECTION

Some of the items that will be checked by inspectors:

- Non-functioning smoke detectors
- Large cracks or holes in the walls
- Windows that are cracked or do not shut properly
- Locks that do not work
- Peeling or chipping paint
- Plumbing that leaks
- Items stored on/around hot water heater
- Access to electrical panel and emergency exits blocked
- Failure to maintain the unit in a clean and sanitary condition or clutter free
- Failure to give prompt notice of any required repairs
- Alterations or additions to property without authorization
- Nails, stickers or hooks on cabinets
- Properly installed air conditioners
- Wallpaper or borders on walls
- Stove canisters installed

Please have pets properly caged if no one will be present during inspection. If someone is present please have pet restrained.

RENT REBATE PROGRAM

The rebate program benefits eligible Pennsylvanians age 65 and older; widows and widowers age 50 and older; and people with disabilities age 18 and older.

The income limit \$15,000 annually for renters and half of Social Security income is excluded.

Renters receive:

Income	Maximum Rebate
\$0 to \$8,000	\$650.00
\$8,001 to \$15,000	\$500.00

Free Assistance

Property Tax/Rent Rebate application forms and assistance are available at no cost from Department of Revenue district offices, local Area Agencies on Aging, senior centers and state legislators' offices.

Contact the management office to complete landlord's portion. If you need any other assistance please contact Resident Services.

References: <http://www.revenue.pa.gov/>

MANAGEMENT CORNER



Residents should keep their window screens in their windows at all times.

When you need a HAND
at Reading Housing Authority

RESIDENT SERVICES DEPARTMENT: 610-376-8413.

Service Coordinators: Grisel Saez, Ext. 204. Sandra Flores-Nieves, Ext. 203.

Resident Services Director: Jack Knockstead, Ext. 201.

